1.0  Purpose:

1.1 To provide a procedure to ensure that contractors and visitors comply with all applicable corporate and governmental safety and health requirements, consistent with Chrysler Group LLC Corporate Policy 13-1 (Employee Health and Safety).

2.0  Scope:

This procedure applies to all contractors, their employees and visitors who perform work at, or visit, Chrysler Group LLC properties.

3.0  Definitions:

3.1 Contractor: Anyone doing work for Chrysler Group LLC and its parent and subsidiary corporations who is not an employee of Chrysler Group LLC.

Types of contractors include, but are not limited to:
- Construction
- Maintenance
- Technicians: Equipment supplier representatives
- Other: Security, administrative, office, clerical ‘professionals’, engineering, etc.
- Original Equipment Manufacturers (OEMs)
- Production Supervisors

Types of Needs for Contractor Support: (Applies to all contractors who perform work at Chrysler Group LLC facilities in the U.S., Canada and Mexico)
- Major Construction Projects (New building addition, new plant, major line changeover)
- Minor Expansion Project (Internal machine installation/some construction)
- Small Equipment Project (Machine replacement)
- Training or OEM support (Training, Upgrade/Computer Diagnostic/Environmental)
- General Maintenance: (Including but not limited to: Lawn Care, Window Washing, Minor Building Repairs, Snow Removal)
- Major Maintenance (Paint Shop, Paint Booth, Ovens, Sludge Tanks, Maintenance & Cleaning etc.)
- Supplemental Staff in Canada, U.S. and Mexico
3.2 **Site Manager:** Individual with overall responsibility for the project (construction manager/general contractor/Chrysler Group LLC employee.)

3.3 **General Contractor:** Tier one supplier hired by Chrysler Group LLC to perform a broad scope of activities on a Chrysler Group LLC site, by utilization of its own personnel and hiring and directing subcontractor(s).

3.4 **Sub contractor:** Contractor hired by the general contractor

3.5 **Site Safety Contractor:** A contractor that may be hired by Chrysler Group LLC under a dedicated purchase order to evaluate, coordinate and record the construction site safety activities of all involved contractors and subcontractors.

3.6 **Site Safety Manager:** The onsite representative of the Site Safety Contractor.

3.7 **Visitor:** Non-Chrysler Group LLC employee on Chrysler Group LLC property, who is not a contractor.

3.8 **Sponsor:** Chrysler Group LLC employee or plant-assigned contract personnel responsible for a visitor or contractor.

3.9 **Safety Representative/Officer:** A qualified safety professional employed by the contractor to evaluate, coordinate and record the contractor’s work site safety activities.

3.10 **Chrysler Group LLC Site Contact Person:** Responsible Chrysler Group LLC employee (e.g., AME/plant engineer) for the contractor project.

3.11 **Qualified Person:** “Qualified” means one who, by possession of a recognized degree, certificate, or professional standing, or who by extensive knowledge, training and experience, has successfully demonstrated his/her ability to solve or resolve problems related to the subject matter, the work or the project. Per OSHA: CFR 1926.450 (b) & MIOSHA: R408.41206 (8)

4.0 **Responsibilities:**

4.1. **Chrysler Group LLC:** The organization, or sponsor, responsible for bringing a Contractor or Visitor onto a Chrysler Group LLC site maintains the overall responsibility to ensure all Contractors and Visitors receive the appropriate site safety orientation. (Appendix B)

4.1a: **Chrysler Group LLC Site Contact Person:** The Chrysler Group LLC Site Contact Person is the Contractor’s primary contact for health and safety matters who must schedule a pre-meeting with the Contractor prior to the start of the job. The meeting will include at least the following topics:
- Request Site Specific Safety Concerns from the Joint Health and Safety Committee to be added to meeting agenda
- Provide Meeting Minutes to the Joint Health and Safety Committee
- Distribution of the “**Chrysler Group LLC and UAW Safety and Health Requirements for Contractors**” booklet for review and signature by a designated contractor representing the company. (Appendix D, U.S. only. For Canadian locations obtain the Chrysler Group LLC Canada Health and Safety Requirements for Contractors booklet from the Chrysler Group LLC Site Contact Person, Appendix E. For Mexican locations obtain the “**Mexican Contractor Safety Rules**” from the Health & Safety Department.)
- Site specific safety requirements.
4.1b: **Site Safety Manager:** Will ensure all Site/Contractor Safety Program(s) are in place and functioning. Consult the attached flowchart, Appendix H, to determine applicability.

4.1c: **Safety Representative/Officer:** Will ensure the Site/Contractor Safety Program is in place and functioning within their company and any subcontractors under their direction.

4.1d: **Chrysler Group LLC Site Security:** Plant security will provide access control for all Contractors and Visitors. All Contractors and Visitors must sign in and out of the plant.

### 4.2: Contractor Responsibilities:

4.2a: Contractors will use only utility sources designated by the Chrysler Group LLC Site Contact Person.

4.2b: Contractors will be held accountable to comply with these rules (See 1.1). Failure to comply will be regarded as a breach in the Contractor’s contract and may result in eviction from the plant site and termination of the contract.

4.2c: Contractors may be barred from Chrysler Group LLC facilities for unsafe behaviors and actions that violate established safety requirements.

### 5.0 Procedure for Contractors on Chrysler Group LLC Premises:

#### Standard Operating Procedures Index

5.1 **Site Orientation**

5.1 a: Site orientation will be conducted using media outlined in Appendix B.

5.1. b: Before entering the site, each Contractor or Visitor must successfully complete the appropriate site safety orientation. The Chrysler Group LLC Site Contact Person is responsible for this orientation. The orientation shall identify safety and environmental practices and common hazards on the site. It will also describe the site specific safety plan, including expected safety practices, emergency phone numbers, locations of emergency phones, and present Right to Know information. Visitor Sponsors are responsible to conduct Visitor safety orientation.

5.2 **Training**

5.2. a: Contractor employees must meet all applicable State, Federal, Canadian, Mexican, and Chrysler Group LLC training requirements for the work they will be performing. **Regulatory training is the responsibility of the Contractor and will be conducted before the Contractor employees report to a Chrysler Group LLC site for work.** Site specific training of contractor employees will be conducted in accordance with Appendix F.

5.2. b: Visitors will receive site specific safety information upon arrival. (i.e. pocket card or pamphlet) Individual Sponsors are responsible to ensure information is provided and explained.

5.3 **Emergency Procedures**

5.3 a: The Site General Contractor shall maintain a site-specific emergency procedure. This procedure will be reviewed at the site orientation.
5.3 b: Proper communication procedures shall be in place to allow emergency response.

5.3 c: All serious injuries or fatalities must be immediately reported by the Contractor site manager to Chrysler Group LLC Security, Plant Safety Office and the Chrysler Group LLC Site Contact Person. All recordable safety incidents must be followed up in writing to Chrysler Group LLC within 24 hours of the incident. The write-up shall identify corrective action. It is the Site Manager’s responsibility to inform all affected contractors of corrective action taken.

5.3 d: Near-miss incidents and Visitors that could have affected the health and well-being of the Chrysler Group LLC employees, and Contractors and Visitors shall also be reported by the Contractor Site Manager to the Chrysler Group LLC Site Contact Person who will then inform the appropriate personnel of corrective actions. The Union will be notified when a contractor on-site has a serious near-miss incident that could have potentially injured UAW represented employees in the immediate area. (Letter 175, 2003 UAW and Chrysler Group LLC Contract)

These incidents will also be documented by the Contractor Site Manager and copied to the Chrysler Group LLC Site Contact Person.

6.0 Attachments/Appendices:

6.1 Appendix A; Orientation Affidavit
6.2 Appendix B; Level of Orientation Required
6.3 Appendix C; Sample Pocket Card (Add plant specific information where XXXXX appear.)
6.4 Appendix D; U.S. Contractor Safety Book
6.5 Appendix E; Canada Contractor Safety Book
6.6 Appendix F; Contractor Training Matrix
6.7 Appendix G; Contractor Lock Labels
6.8 Appendix H; Chrysler Group LLC Site Safety Contractor Determination Flowchart
Appendix A

Site Orientation Affidavit

“Insert Program Location”
“Insert Program Name”

To Be Completed By Contractor Employee:

Employee Information

Orientation Date: ______/_____/______
Employee Name: ___________________________________________________________________
Employee Signature: ________________________________________________________________
Trade: __________________________________________________________________________
Employer: _________________________________________________________________________

To Be Completed By Site Project Manager:

M.U.S.T. / M.O.S.T. Confirmation
(Management and Union Serving Together / Mobilization, Optimization, Stabilization and Training)

(Complete the next section if either are not applicable)
The named employee is current in required M.U.S.T. (Michigan) or M.O.S.T. (Ohio) annual drug testing.

Project Manager: _________________________/_______________________________________
Signature: ________________________________________________________________________
Company: _________________________________________________________________________
M.U.S.T. / M.O.S.T Expiration Date: _____/_____/____

M.U.S.T. / M.O.S.T Exemption
The named employee is exempt from M.U.S.T. / M.O.S.T. testing.

Reason for Exemption: __________________________________________________________________
___________________________________________________________________________________
Project Manager: _________________________/_______________________________________
Signature: ________________________________________________________________________
Company: _________________________________________________________________________

Site Orientation
This affidavit certifies that the named employee has reviewed the (Insert Plant Location) (Insert Program ID) Site-Specific Orientation Video or Power point Presentation, and has received Training.

Site Orientation Administrator: _______________________________________________________
Signature: ________________________________________________________________________
## Orientation Matrix

### Level of Orientation Required

<table>
<thead>
<tr>
<th>Green Book</th>
<th>CONSTRUCTION</th>
<th>OEM'S</th>
<th>TECHNICIANS</th>
<th>MAINTENANCE</th>
<th>PROFESSIONALS</th>
<th>VISITOR</th>
</tr>
</thead>
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<td>Minor</td>
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<td>Minor</td>
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<tr>
<td>Plant safety Information (i.e. pocket card or pamphlet)</td>
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<td>X</td>
<td>X</td>
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<td>X</td>
</tr>
<tr>
<td>Site Specific Orientation (i.e. video, <em>PowerPoint</em>)</td>
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<td>X</td>
<td>X</td>
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VISITOR SAFETY PROTOCOL
Safety is our #1 Priority
All Accidents Can Be Prevented

All visitors must read and sign this document prior to entering at the Plant Name

Emergency Phone Numbers
In the event of an emergency, if your host is not available, call, on any plant phone:
Security: XXXX, South end of the administration building
Medical: XXXX, Bay X-XX
Be prepared to give your name, bay location, and nature of emergency.
Do not call 911 on your cell phone.

Personal Protective Equipment
While in the manufacturing areas of this facility, all visitors are required to wear:
- Safety glasses with side shields, in designated areas
- Appropriate footwear (hard soles, low heels). Open toe shoes, sandals, and high heels are prohibited.
- Hearing protection in designated areas.

Hazardous Materials
- Chemicals are not to be brought into this facility without prior permission.
- Chemicals are not to be used for trial purposes without a corporate approval test number.

Pedestrian Safety / Industrial Vehicles
- Be alert for moving vehicles at all times, especially at potential blind spots, such as intersections, doorways, and aisle ways.
- Manufacturing aisles are shared by pedestrians and industrial / production vehicles.
- Yield to plant vehicular traffic.

**Lockout Procedures Energy Control**
- Access to Industrial Equipment is controlled by the plant lockout/energy control procedure. There will be no exceptions to this strictly enforced rule.

**Meeting Rooms**
When in meeting rooms familiarize yourself with:
- Location of the nearest exit and shelter area.

Your name: ______________________________

Your signature: ___________________________

Plant host: _______________________________

Today's date: _____________________________

Your host is responsible to see you out of the plant. Do not leave without contacting him/her. You are responsible for your safety and the safety of those with you. If you observe an unsafe act you are expected to bring it to someone's attention.
Chrysler Group LLC and UAW

Safety & Health Requirements

For

Contractors
SCOPE

Safety Requirements for Contractors

Each contractor approved to perform work for Chrysler Group LLC agrees that its employees and the employees of any subcontractor it may utilize will obey Chrysler Group LLC Health and Safety rules. Contractors will, in the performance of their duties in Chrysler facilities, comply with all Federal, State and local Laws, Regulations, and Rules (including all applicable environmental, occupational safety and health requirements) and give to Chrysler Group LLC all stipulations and representations required by such laws. Contractors shall require such compliance, stipulations and representations by all other persons with whom it contracts work to be performed hereunder. In addition, each contractor, subcontractor and their employees shall conform to any and all precautions deemed necessary by Chrysler Group LLC for safeguarding employees and equipment and to protect Chrysler property and adjoining properties from damage.
SECTION 1

OVERVIEW

1.1 Pre-project Safety Meeting
The Contractor shall meet with the Project Engineer or the designated representative, the Local Joint Health and Safety Committee, Security/Fire personnel, and if applicable, Skill Trades Committeeperson, and Environmental Representative, before starting any work in order to review requirements or special precautions to be observed by the Contractor relating to the particular Chrysler Group LLC facility, its processes and operations, e.g. confined space, energy control/lockout, hazard communication, flammable liquids storage, special machine functions, electrical installations, etc.

1.2 Weekly Employee Safety Meetings
Each Contractor shall conduct weekly safety meetings with their employees and include where appropriate, those items reviewed at the Pre-Project Safety meeting. Documentation of these meetings shall be maintained by the Contractor at the construction site and made available upon request for review by Chrysler Group LLC personnel.

1.3 Reporting of Incident or Injury
In the event of an injury requiring medical treatment or property damage, the Contractor shall immediately notify the Local Joint Health and Safety Committee (LJHSC) and Security/Fire Personnel. A written report of the event shall be submitted to the LJHSC within 24 hours. Pursuant to the existing Chrysler, LLC collective bargaining agreement with the International UAW, the Union will be notified immediately “when a contractor onsite has a serious near-miss incident that could have potentially injured UAW represented employees in the immediate area.”

1.4 Site Inspections
The General Contractor Superintendent and the Chrysler Resident Engineer shall inspect the entire project at least once each week to ensure that contractors adhere to the conditions and requirements of this procedure. Conditions that could cause a serious accident should be reported to the Project Engineer and the LJHSC. If imminent danger exists, the job must be stopped and conditions corrected immediately.

1.5 Signs and Safeguards
Contractors shall provide and properly maintain warning signs and lights, barricades, railings and other safeguards for the protection of workers and others on, about, or adjacent to the work, as required by the conditions and progress of the work.

1.6 Personal Protective Equipment
Contractor shall provide its employees with appropriate plant-specific personal protective equipment, which they shall be required to wear in accordance with plant requirements in Chrysler Group LLC facilities.

1.7 Contractor Safety Officer
Each Contractor shall appoint a Site Safety Officer who will work closely with Local Joint Health and Safety Committee.

1.8 Indemnification/Hold Harmless
Acceptance of this bid acknowledges that certification of indemnification insurance has been previously provided to Chrysler Group LLC.

SECTION 2

Authorization from Chrysler Group LLC
The Contractor or designated Contractor representative at the work site shall obtain specific approval from the designated plant representative and notification given to the LJHSC prior to commencing work. In addition, specific approval is required for certain activity.

2.1 Local Joint Health and Safety Committee (LJHSC)
The Local Joint Health and Safety Committee (LJCSH) shall be the primary contact of the Contractor for plant safety and health matters. The LJHSC shall be contacted before using any of the equipment listed hereafter. In addition, the following notifications are required:

2.2 Contact Plant /Security/Fire Personnel:
- Before any welding, cutting or burning
- When using as standby, any plant fire-fighting equipment
- For Site entrance passes
- For parking designation
2.3 Contact Chrysler Group LLC Project Engineer or his designated representative:
- Before using any gasoline powered internal combustion engine
- Before using any exploding cartridge type power tool
- Before entering posted confined spaced
- Before heavy lifting devices are used, i.e., cranes, above ground level lifting devices, helicopters. etc.
- Before bringing into the plant any high-pressure equipment, i.e., water blast, air, etc.
- Before using any explosives
- Before connecting any equipment or tools to Chrysler Group LLC compressed air lines
- Before connecting any equipment or tools to Chrysler Group LLC electrical lines
- Before using any Chrysler Group LLC materials, hazardous chemicals, equipment or facilities
- Before installing any temporary wiring
- Before working above or immediately next to operating production areas
- Before working in the vicinity of overhead power lines.
- Before cutting, drilling, or welding on structural steel
- Before loading material or equipment above the main floor or on the roof
- Before purging lines
- Before initiating lockout of any equipment
- Before any excavation or stake driving
- Before bringing any hazardous chemicals on site

SECTION 3

EQUIPMENT
It shall be the responsibility of the Contractor to provide, maintain, inspect, and ensure that all necessary equipment, including personal protective equipment, is properly utilized or worn for the duration of the job.
- All Contractors owned equipment shall be clearly and indelibly identified as to the owner prior to entering the facility.
- Chrysler Group LLC or the LJHSC reserves the right to prohibit the use of any equipment, methods or practices which do not conform to established standards.
- All Contractors owned equipment shall be removed from Chrysler Group LLC premises immediately upon completion of the work in compliance with security procedures.
- Documentation verifying required State and/or Federal training for equipment operation, pre use inspections and maintenance inspections shall be maintained by the Contractor on site.
- All contractor operators must be licensed.

3.1 Eye Protection
All Contractor personnel shall wear plant-specific industrial safety glasses with properly mounted side shields at all times when in areas designated by Chrysler Group LLC as mandatory eye protection areas.

3.2 Hearing Protection
All Contractor personnel shall wear plant-specific hearing protection at all times when in areas designated by Chrysler Group LLC as mandatory hearing protection areas.

3.3 Head Protection
All Contractor shall wear, at all times when in construction zones, head protection which complies with OSHA Standards.

3.4 Foot Protection
Foot protection consistent with regulatory plant-specific requirements shall be worn.

3.5 Fall Protection
- A harness with attached lanyard shall be worn by all employees working more than 6 feet above a surface.
- At all times when working in an aerial lift work platform or scissors lift in accordance with plant policy. The harness lanyard must be secured to an engineered anchorage point and properly adjusted based on the work being completed.

3.6 Energy Control/Lockout
Consistent with OSHA 29CFR-1910.147 “The Control of Hazardous Energy” (Lockout/Tagout), (F) (2) (i) (ii), and Chrysler Group LLC procedures,

- Each Contractor shall provide a copy to the Chrysler Group LLC project engineer and the LJHSC of their lockout procedure and in turn, shall be provided a copy of the Chrysler Group LLC facilities lockout procedure.
- Before any work begins, the LJHSC shall review the Contractor lockout procedure to assure completeness and compatibility with the Chrysler Group LLC lockout program.
- Chrysler Group LLC procedures require lockouts. Tagouts are not permitted at Chrysler Group LLC facilities.
- Contractor site management shall at all times enforce an energy lockout program for Contractor and Sub-contractor employees when working on or near machinery or equipment where the unexpected movement or release of stored energy could endanger Contractor or Chrysler Group LLC personnel.

3.7 Confined Space
The Contractor shall not enter any posted confined space without the specific authorization of the LJHSC. Prior to authorizing entry, the LJHSC shall ensure that:

- The Contractor is aware of and has a copy of the Chrysler Group LLC Confined Space Entry Program.
- The Contractor has a written procedure, which meets or exceeds the Chrysler Group LLC Program and must provide a certification letter attesting same.
- Written procedures provided to the LJHSC upon request.
- Contractor personnel have been trained in the role each person will perform during the job. (Written verification required.)
- A written entry permit procedure is utilized prior to and during work in confined space. A copy of the completed permit shall be retained for at least one year.
- The Contractor has access to confined space prior to beginning work to allow the development of a rescue plan and to practice rescue operations.
- Potentially hazardous materials and/or conditions are communicated to the Contractor prior to the start of the work.
- Adequate Contractor equipment is readily available to safely complete the work assignment, including rescue equipment, communications equipment, air monitoring equipment, etc.
- The Contractor shall report to the LJHSC any problems or unusual conditions encountered while performing entry/exit operations.
- When Chrysler Group LLC personnel and contractors work together, in a confined space, a pre meeting must be held with the LJHSC.
- A post entry briefing must be held between the Contractor and the LJHSC immediately upon task completion.

3.8 Ladders
Ladders shall be in good condition and equipped with safety feet where required.

- All ladders over twenty feet in length shall be securely tied at the top or held by an attendant below when in use.
- Ladders are not to be placed in a doorway or aisle unless someone is stationed at the bottom.
- Aluminum ladders are prohibited and are not to be used.

3.9 Scaffolding
All scaffolding shall be properly engineered, durable and safely erected and secured. Appropriate guardrails shall be in place at all times. Erection, construction and use of scaffolding shall be in accordance with Federal, State, Local and Chrysler Group LLC requirements at all times.

3.10 High Pressure Equipment
The use of high-pressure equipment such as high pressure water, air, etc. is only permitted if its use is approved by the LJHSC or his designated representative. Such work shall be performed only by trained personnel in accordance with applicable requirements.

3.11 Electrical
All site electrical work, temporary or permanent, and all work which could potentially pose an ARC-Flash hazard, shall be in compliance at all times with the National Electrical Code.

- Contractors must comply with Regulatory/NFPA 70E/plant-specific requirements including Hard Hats, Face Shield, Gloves and Uniforms when required while working on live circuits.

3.12 Hoisting
All hoisting equipment shall be in good condition and operated by an experienced, qualified operator. The operator shall be licensed as required by law. Crane booms must be lowered when not in use. A signal person shall be provided for a crane operator. Equipment inspection records shall be maintained and made available upon request to the LJHSC. Hoisting of personnel is strictly prohibited.
3.13 Powered Industrial Trucks
High lift industrial trucks (fork lift trucks) shall be in good working order, equipped with an overhead guard and all necessary safety devices in operating order.

- Trucks shall be of sufficient capacity to safely perform the assigned tasks.
- All operators must be trained and carry a valid license to operate assigned vehicles.
- Contractors shall verify load capacities of a floor or roof with the Project Engineer or his designated representative before driving onto or loading the floor or roof with material or equipment.
- Contractors shall provide the facility with documentation of training that qualifies those employees who will be operating Powered Industrial Vehicles (PIV) to operate PIV’s on plant property.
- All PIV operators must comply with plant-specific rules.
- The raising of personnel with the forks of a truck is prohibited.
- The carrying of passengers will only be allowed if correctly installed seating is provided.
- The use of internal combustion powered vehicles indoors shall be closely monitored to assure that harmful concentrations of tailpipe emissions are not created. The LJHSC shall be notified in advance.
- All contractors must follow plant specific phone/mobile communication policy.
- The Chrysler PIV Committee will review contractors PIV infractions for appropriate follow up and corrective actions.

3.14 Aerial Work Platform
Contractors who either direct or authorized the use of aerial work platforms shall ensure that all aerial work platform operators have been trained in accordance with the manufacturer’s operation manual before operating the aerial platforms are also included in this requirement. Each Contractor site manager shall certify to the LJHSC that all employees who are expected to use such equipment have been trained and are qualified for the use of the equipment.

3.15 Compressed Gas Cylinders
All compressed gas cylinders shall be stored in a ventilated area located away from vehicle traffic and free from falling materials.

- Full cylinders shall be stored in a separate area away from empty cylinders.
- Cylinders shall be fastened securely in an upright position at all times and stored with the valves closed and caps in place.
- Oxygen and acetylene cylinders shall be separated by a non-combustible partition or stored twenty feet apart.
- All cylinders being transported shall be fastened securely in an upright position in a properly engineered cart.
- When cylinders are empty, they are to be marked as such and taken to the empty storage area immediately.

SECTION 4

EXCAVATION
Before excavations begin, the area shall be surveyed by the Contractor, the project engineer and the LJHSC notified.

4.1 Approval
Excavating or driving of stakes can only be done after the express approval of the Project Engineer or his designated representative. Caution shall be taken to avoid fouling or striking underground cables or other installations. Contractors are responsible for contacting joint utility line installation (JULIE) prior to commencement of work.

4.2 Barricading
All open pits, trenches and other excavations shall be barricaded. A barricade shall be installed around the excavation area before work begins. Whenever practical, work shall be conducted out of one side leaving three sides guarded. When work ceases, barricades shall be replaced.

4.3 Shoring
All excavations shall be adequately braced and shored consistent with the State and/or Federal requirements for trenching safe work practices. Any sidewall failure is the responsibility of the Contractor.

SECTION 5

FIRE REGULATIONS
Contractors shall take all necessary precautions to eliminate all possible fire hazards and to prevent damage to any buildings, materials, equipment and all other property.
5.1 Burning and Welding
Contractors shall not weld, flame cut, or use flames, arcs, or sparking devices without: (a) adequate protection and shielding, particularly at the point operation, (b) the permission of the Project Engineer, (c) the inspection and approval of Plant Protection Dept., and (d) the issuance of a Chrysler Group LLC burning permit.
- All combustible or flammable material shall be removed from the immediate working area. If removal is impossible, all flammable or combustible materials shall be protected with suitable noncombustible shields to prevent spark, flames, or hot metal from reaching the flammable or combustible materials.
- Contractors shall provide the necessary personnel and fire fighting equipment to effectively control fires resulting from welding, flame cutting, or other operations involving the use of flame, arcs or sparking device.

5.2 Open Fires
Contractor employees shall not start fires with gasoline, kerosene, or other flammable materials. Contractor shall not permit open fires.

5.3 Flammable Liquids Storage
Not more than a one-day supply of flammable liquids such as oil, gasoline, paint or paint solvents shall be brought into any building.
- All flammable liquids having a flash point below 110 degrees F. brought into any building shall be contained in Underwriters Laboratories approved and properly labeled safety cans.
- The bulk supply of any flammable liquid shall be located at least seventy-five (75) feet from buildings and from building materials stored at the site.
- Chrysler Environmental & LJHSC must be notified of any stored flammable or combustible material.
- Spigots on drums containing flammable liquids are prohibited on the site.
- Drums are to be equipped with approved vented pumps.

5.4 Burning Permits
All Contractors shall contact Security/Fire Personnel to obtain a burning or welding permit before starting any flame cutting or welding operations.

5.5 Extinguishers
Contractors shall provide adequate fire extinguishers in working order and properly filled. These extinguishers shall be checked by the Contractor each morning before starting work and are required on all welding jobs.

5.6 Overhead Welding Burning
Where cutting or welding is to be done overhead, the Contractor shall station in the immediate vicinity a person with approved fire extinguishing equipment.

5.7 Fire Blankets
The Contractor shall provide fire resistant tarpaulins subject to the approval of Fire/Security Personnel where it is necessary to cover equipment or materials.

5.8 Grounding/Bonding
All flammable liquids containers shall be properly grounded and bonded during the transfer of flammable liquids from one container to another.

5.9 Ignition Sources
The use of extension lights, electric drills, grinding wheels, or any spark-emitting device shall not be permitted in any area where flammable liquids are stored or used unless permission has been received from Fire/Security Personnel.

5.10 Open Access
Open access shall be maintained to fire fighting equipment, control panels, paths of egress, fire lanes and aisles.

5.11 Fire Reporting
All fires shall be immediately reported to Security/Fire personnel and LJHSC giving specific location of fire.

SECTION 6
HAZARD COMMUNICATION
By definition, a hazardous material is any biological or chemical agent as identified by the requirements of OSHA Hazard Communication Standard

6.1 Hazard Communication Training
All employees of the Contractor or Sub-contractor shall be trained and instructed with respect to all hazardous materials they will work with on Chrysler Group LLC property including emergency procedures as required by the State or Federal Occupational Safety and Health Act.

6.2 Chemical Approval/Material Safety Data Sheets (MSDS)
Material Safety Data Sheets containing required information on any and all hazardous materials used or produced by the Contractor on Chrysler Group LLC property shall be in the possession of the Contractor at all times while on site and made available upon request to affected Chrysler Group LLC employees for their examination.

- Material Safety Data Sheets shall disclose, at a minimum, information about the hazards, possible health effects and protective measures associated with the use of the hazardous material.
- Before hazardous chemicals are used in the facility, the contractor must review with the LJHSC.

6.3 Process Approval
Where a process is to be used by a Contractor that will produce a hazardous material or hazardous by-product of the process, it shall be reviewed by the LJHSC before use.

6.4 Labeling
All containers of hazardous materials brought onto Chrysler Group LLC property by the Contractor shall be properly labeled as required by the State and/or Federal Hazard Communication Standard. Similarly, where such hazardous material is then transferred to a secondary container, a label shall be so affixed to the receiving vessel. All such labels shall include information that identifies the product and provides safe handling instructions and references to the availability of the MSDS sheets.

SECTION 7

LASERS AND RADIATION
Prior approval of the Project Engineer and the LSHC shall be obtained before any use of lasers or radiation devices. Where such devices are used, responsible Contractor shall designate a laser safety officer who shall work closely the LSHC.

SECTION 8

HELICOPTER LIFTS
Two weeks prior to any helicopter lift, a written action plan and the flight plan shall be submitted to the Project Engineer, LSHC and the plant Security/Fire Personnel.

- A meeting shall be held 48 hours prior to the lift.
- Any special personal protective equipment or special apparatus unique to the lift shall be provided by the Contractor.
- Helicopter lifting operations shall comply with all Federal, State and Local Regulations.

SECTION 9

GENERAL SAFETY RULES
In addition to the preceding specific requirements, the following General Safety Rules shall be observed at all times by all Contractors while on Chrysler Group LLC premises. Deviations to the rules may result in shutdown of operation by the Project Engineer or the LSHC until the deficiency is corrected.

9.1 Housekeeping
A good standard of housekeeping shall be maintained at all times.

- Loose equipment, tools, material, etc. shall be cleared from overhead areas before leaving each day.
- Protruding nails in boards shall be removed or bent flush with the surface.
- Aisle ways are to be kept clear.
- Scrap and refuse shall be removed from the work area daily.
- Oily and waste solvent rags are a fire hazard and shall be deposited in metal containers with self-closing lids daily and upon completion of the project.
- The Contractor shall leave his work area “broom clean” at the end each day’s work.
9.2 Hazard Reports
All Contractor and/or subcontractor personnel shall immediately report to their supervisor the existence of any hazard. The LJHSC shall be notified of all reported hazards that pose imminent danger to Chrysler or Contractor employees.

9.3 Production Zones
The Project Engineer, his designated representative or the LJHSC shall be consulted before working in, adjacent to, or above production areas or areas with people working below. Alternate work shift scheduling may be required under certain conditions.

9.4 Overhead
When overhead work is in progress, the floor area below shall be barricaded, roped off and posted with a sign to read "DANGER, KEEP CLEAR. PERSONNEL WORKING OVERHEAD".

9.5 Overhead Loads
Suspended loads shall not be left unattended or transported over any personnel.

9.6 Fall Protection
Fall protection appropriate to the task shall be provided and used by all personnel engaged in work at elevated locations.

9.7 Load Capacities
Cables, slings, rope, chain or any below the hook lift device shall be inspected for wear or defects each time proper to use. Load capacities shall be noted and observed at all times.

9.8 Purging
Purging shall be done on any lines or containers which have been used for combustible materials. Permission from the Project Engineer or his designated representative shall be received before beginning any work with these lines or containers.

9.9 Flash shielding
When arc welding is to done in the vicinity of other personnel, an approved shield shall be used. Shields shall be provided by the Contractor. Adequate ventilation shall be assured at all times.

9.10 Scaffolding
All planks and scaffolds overhead shall be secured. Loose equipment shall not be left overhead where it may fall and injure someone.

9.11 Overhead Power Lines
Contractor personnel shall not work within fifty feet of any overhead power line without first obtaining the permission of the Project Engineer or his designated representative. The movement of mobile equipment around overhead electrical power lines should always be accomplished with great care.

9.12 Tool Belts
Tools shall not be carried in pockets by personnel working overhead. It is the responsibility of each Contractor to ensure that employees working above floor level are wearing proper tool belts.

9.13 Substance Abuse
Alcoholic beverages and controlled substances are strictly prohibited on Chrysler Group LLC premises at all times and shall result in the immediate and permanent expulsion of all offending personnel.

9.14 Emergency Warning
It is the responsibility of the Project Engineer or his designated representative to inform all Contractors of the site Fire/Tornado warning signals. A copy of the Emergency Evacuation Procedure shall be provided to each Contractor who in turn shall advise his employees of its contents.

9.15 Medical Treatment
All Contractors shall make prior arrangements for medical treatment for their personnel. Each Contractor shall have a written medical procedure.

9.16 Internal Combustion Engine
Indoor use of gasoline/diesel powered equipment or vehicles including pumps, welders, generators, etc. shall have the prior approval of the Project
Engineer and the LJHSC to ensure against harmful levels of exhaust contaminants.

9.17 Floor and Roof Openings
All openings in a roof or floor shall be appropriately guarded to prevent personnel, stock, scrap or tools from falling through the opening. A standard guardrail is a 42 inch barricade with mid rail and four inch high toe board.

9.18 Chrysler Group LLC Equipment Use
Contractors are prohibited from using Chrysler Group LLC vehicles, cranes, equipment, forklift trucks, man lifts, fixtures, racks, cribs or tooling unless specifically authorized by Chrysler Group LLC.

9.19 Refueling
Equipment shall not be refueled when the engine is running. All refueling shall be done outside the plant. Gasoline shall not be stored in the plant and shall only be stored outside in storage containers and at locations approved by Security/Fire Personnel.

9.20 Waste Disposal
Draining of gasoline, fuel oil, motor oil, flammable liquids, or other chemicals onto the ground or into an open sewer is strictly prohibited.
- Waste shall be disposed of in accordance with plant and government regulations.
- The plant Environmental Engineer shall be contacted to coordinate the disposal of any restricted substance.

9.21 Material Blocking
Any large, heavy, rounded objects with a tendency to roll shall be chocked to prevent movement.

9.22 Traffic Control
Where it is necessary to control vehicle traffic at a construction site, appropriate provisions such as barriers, signs, etc. shall be provided by the Contractor. If necessary, a properly instructed flag person wearing a reflective vest shall be provided by the Contractor.

9.23 Traffic Signs
When operating mobile equipment in the plant, Contractors shall obey at all times all traffic signs. Pedestrian traffic shall always be afforded consideration.

9.24 Speed Limits
Contractors shall follow plant-specific speed limits inside and/or outside the facility.

9.25 Vehicle Parking
Trucks and motor vehicles used in conjunction with the construction project shall not be parked within any building at any time unless authorized by the LJHSC (initial one-time authorization for duration of the project).
- All vehicles entering or exiting the building shall have a spotter in front or behind the vehicles when a blind spot exists to guide the driver.

9.26 Vehicle Riders
No person other than the operator shall ride on mobile equipment unless adequate provisions have been made for passengers.

LOCATION TELEPHONE LISTING

--------------------------------------------- SECURITY/FIRE PERSONNEL
--------------------------------------------- MEDICAL
--------------------------------------------- LOCAL JOINT HEALTH AND SAFETY COMMITTEE (LJHSC)
--------------------------------------------- FACILITIES ENGINEER
--------------------------------------------- ENVIRONMENTAL ENGINEER
Acknowledgement

I have received and reviewed a copy of Chrysler Group LLC’s “Safety and Health Requirements for Contractors” and fully understand and agree that the policies, procedures, and rules contained therein shall be complied with by me and any sub-contractor which I may utilize.

In accordance with the Requirements of the OSHA Hazard Communication Standard 29CFR 1910.1200 Chrysler Group LLC maintains files of Material Data Safety Sheets (MSDS) on chemical substances at this facility.

If any questions arise regarding any chemicals to which Contractor employees may come into contact with, an MSDS on that chemical should be reviewed. A set of MSDS's is located in the Safety Office and a copy of a MSDS, upon request, will be provided by the Local Joint Health and Safety Committee on (LJHSC), the Project Engineer or his designated representative assigned to oversee the job.

All Contractors performing services at the construction site shall make available at the site copies of MSDS materials brought onto the site.

Contractor Representative Name

_____________________________________________________________

Company Name

_____________________________________________________________

Project Engineer

_____________________________________________________________

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1. FORWARD COPY TO LJHSC
2. MAINTAIN A COPY IN FILE WITH CONSTRUCTION DOCUMENTS
Appendix E, Canada Contractor Safety Book

CHRYSLER
HEALTH & SAFETY
REQUIREMENTS
FOR
CONTRACTORS
(CANADA)
# Scope

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SECTION 21 ENERGY CONTROL
SECTION 22 CONFINED SPACE
SECTION 23 WHMIS (WORKPLACE HAZARDOUS MATERIAL INFORMATION SYSTEM
SECTION 24 DESIGNATED SUBSTANCE

SCOPE
Each Contractor approved to perform work for Chrysler agrees that its employees and the employees of any subcontractors it may utilize will comply with Chrysler Health and Safety Policies and Procedures.

Contractors shall in the performance of their duties in Chrysler facilities comply with all Federal, Provincial, State, Local Laws, Regulations and Rules (including all applicable environmental, occupational health and safety requirements) and to give to Chrysler all stipulations and representations required by such laws. Contractors shall require such compliance, stipulations and representations by all other persons with whom it contracts work to be performed hereunder. In addition, each contractor, subcontractor and their employees shall comply with any and all other precautions deemed necessary by Chrysler for safeguarding employees and equipment and to protect Chrysler and adjoining properties from damage.

For all construction projects, the primary general contractor shall be identified, and agree to act, as the “constructor” as that term is defined in the OHSA, file the appropriate project notification with the MOL, obtain and make available all employer notification forms and ensure compliance with all MOL constructor safety requirements as required by the OHSA and the regulations to the OHSA including the Construction Regulation. Those obligations include ensuring that all training obligations are met by the constructor’s employees, as well as the employees of any subcontractors.

For construction projects involving multiple contractors where Chrysler has been identified as the “constructor”, Chrysler contractors are required (as a condition of providing services to Chrysler) to ensure regulatory compliant safety training, adequate supervision and enforcement of safety related rules and processes for their employees.

Revised May 2009
SECTION 1: OVERVIEW

1.1 PRE-PROJECT SAFETY MEETING

The Contractor shall meet with plant engineering and the plant safety department prior to starting any work in order to discuss any specific safety precautions to be taken by the Contractor relating to the particular Chrysler facility, its processes and operations. (e.g. Confined space procedures, process vessels, molten metal, flammable storage, special machine functions, electrical installations, and trained fire watch personnel).

The Contractor or designated on-site representative shall ensure that its employees, as well as the employees of any subcontractor it utilizes, maintain standard safety practices as well as the specific practices listed below.

1.2 NOTIFICATION OF CONSTRUCTION WORK

Chrysler Plant manufacturing engineering shall notify the Chrysler Safety Department of all on-going construction activities as prescribed by Government Legislation.

1.3 AUTHORIZATION FROM CHRYSLER

The Contractor or designated Contractor representative at the work site shall obtain specific approval from the designated Chrysler Plant representative prior to commencing work. In addition, specific approval is required for certain activity. The Designated Chrysler contact shall be consulted before working next to, or above, production areas. Upon authorization from the Chrysler plant representative, contractors required to work overhead while production is in progress shall provide a floor spotter whenever overhead work is being performed from an elevating platform. In all cases the contractor shall yield to pedestrians and production processes.
1.4 DESIGNATED SUBSTANCES

Any contractor requiring to handle or dispose of any designated substances such as Asbestos, Paint containing Lead and Mercury etc. shall contact the Designated Chrysler contact prior to starting the work for review. A written procedure shall be developed with only trained personnel completing the work. The procedure shall be reviewed with the Plant Environmental Specialist for disposal approval according to Chrysler Standards and Government Regulations.

1.5 PHOTO IMAGING DEVICES

Photo imaging equipment of any kind is not allowed in any Chrysler facility without proper management approval. Photo/Image Recording Devices Usage shall be properly registered and authorized by obtaining a Photo/Video Approval Pass from the local Chrysler Security Manager.

For the purpose of this requirement, photo imaging equipment includes, but is not limited to, any equipment used to take a picture, video, or movie. Included in this category is any device that records, captures, or transmits an image, such as, but not limited to, film or digital still and movie cameras, movie film, video cameras, fibre optic bore scopes with an image recording device, Personal Data Assistants (PDA), cellular phones, and/or watches with image capturing or transmitting capability, and thermal imaging cameras.

Unregistered or unauthorized image recording or transmitting devices and storage media (e.g. -- film, optical, or digital) will be confiscated by Chrysler Plant Security. Chrysler employees or supplemental workers found in violation of this requirement may be subject to disciplinary action up to and including discharge. Visiting personnel found in violation of this requirement will be escorted from the facility and could be banned from future access to Chrysler properties.

1.6 PROVINCIAL LABOUR INSPECTOR SITE VISITS

The Designated Chrysler contact shall be notified immediately of any site visit/inspection/investigation by a Provincial Labour Inspector.
1.7 PROJECT MANAGER/SUPERVISOR RESPONSIBILITIES

The Project Manager shall ensure that all field operations personnel understand and are effectively complying with the safety rules and policies as set out in this guideline. The Project Manager shall bind all subcontractor companies and suppliers to this document and Government Legislation.

1.8 SUPERVISOR/SUPERINTENDENT

The responsibility for safe work operations is generally that of the contractor’s work site superintendent/supervisor. This individual carries the legal responsibility for maintaining the health & safety of the work crews and the work site.

All employees appointed, as supervisors shall be a competent person and are prepared to enforce compliance to all safety rules. Supervisors who are proven to be unable or unwilling to enforce compliance to the safety rules will be removed from the project.

1.9 SUPERVISOR COMPETENCY

- Legislation requires that when a supervisor is appointed, that supervisor shall be a competent person as prescribed.

- A supervisor is competent as a result of his/her knowledge, training and experience to organize the work or its performance.

- The supervisor is familiar with the Occupational Health and Safety Act and with the provisions of the regulations that apply to the work.

- A competent supervisor is capable of identifying any potential or actual danger a worker may be exposed to during the performance of the work.

1.10 SUBCONTRACTORS

It is imperative that all subcontractors including sub-trades of a subcontractor be appropriately notified by the primary contractor of the requirements of this Chrysler

SAFETY
work site which include all applicable requirements set forth in this document. No sub-trade will be allowed to conduct work unless compliance in these areas is achieved. Additionally any contractors doing work on this site shall be knowledgeable of the applicable requirements set forth in the Act, as well as Chrysler’s lockout procedure and confined entry space procedure.

1.11 WORKER SAFETY ORIENTATION

All contractors are responsible to ensure that all workers employed by their company on a Chrysler Project receive a site safety orientation. Chrysler skilled trades workers and contractors involved in plant construction activities shall attend a site safety orientation provided by plant. Employees shall comply with all Government Legislation and site policies. In operating plants undergoing construction related activities, employees will be made aware of the plant's Fire/Tornado Warning/All Clear Alarm System.

1.12 EMPLOYEE ACKNOWLEDGEMENT FORM

The employee acknowledgement form is located in the back of this safety document. The form shall be completed and signed by the employee and his/her supervisor. Completed forms shall be forwarded to the Designated Chrysler contact upon completion of the orientation

1.13 TRADE QUALIFICATION CERTIFICATES

The Designated Chrysler contact shall be upon request be provided with either a copy of each site person's Trades license or access to a site where copies of these certificates are kept on file.

1.14 CONTRACTOR IDENTIFICATION

Upon entering the job site to begin work the Contractor will issue an identification badge for each employee. This badge shall be visible and shall be worn at all times. Each contractor shall be responsible to ensure that all employees have badges.
(Contractor's Logo and employee's name on a hard hat is an acceptable badge of identification. The contractor shall ensure that employees are wearing the correct and current contractor logo.)

1.15 CONTRACTOR AND SUBCONTRACTOR CONTACT LIST

A list of all contractor and subcontractor names addresses, contact persons and phone numbers shall be provided to the Designated Chrysler contact working at this site. This list shall be periodically updated. Copies of all contractors and subcontractors' Health and Safety Policies and Programs to implement those policies shall be in an onsite file.

1.16 WEEKLY TOOLBOX TALKS

Each Contractor shall conduct weekly Toolbox Safety Talks with their employees and include where appropriate those items discussed at the Pre-Project Safety meeting. Minutes of these meetings shall be made available upon request to Chrysler personnel. The contractor's foreman/supervisor is responsible to conduct the weekly tool box safety talk. Primary Contractors shall ensure that all Subcontractors that are under their jurisdiction conduct weekly Toolbox Safety Talks.

1.17 CONTRACTOR SAFETY OFFICER

Each contractor shall make available a copy of their companies updated Health & Safety Policy prior to starting any work at Chrysler facilities. A full time safety professional, employed by the contractor, will be required when a determination is made by Chrysler that the manpower or risk warrants it. The contractor’s qualified Safety Officer will work closely with the Designated Chrysler contact.

1.18 WRITTEN PROCEDURES

Contractors shall provide written procedures where specific health & safety issues arise. These procedures shall be provided to the Designated Chrysler contact when requested (I.e. Overhead Work).
1.19 SITE COMMUNICATION BOARD

A general safety board(s) shall be displayed onsite to communicate the latest safety procedures/policies/minutes/news concerning this project.

1.20 HEAVY/MOBILE EQUIPMENT MECHANICALLY FIT

Contractors shall ensure that each piece of equipment it brings on site is mechanically fit and in good working order prior to its use on the project. The equipment shall be maintained and access to the Preventative Maintenance records shall be made available to Chrysler upon request.

1.21 LOG BOOKS & OPERATOR MANUALS, PRE-INSPECTIONS

All logbooks and Operator Manuals shall be maintained by contractors for all incoming mechanical/electrical machinery or equipment to be used on the project. The logbook shall identify previous inspections performed and contain details of the inspection (frequency, maintenance and repairs). All logbooks shall be maintained as prescribed by Government Legislation and be available for review by Chrysler upon request.

The equipment manufacturer, supplier or equivalent shall provide all Operator manuals. The manuals shall be maintained on the project and be made readily available upon request to the operator and Chrysler.

A pre-inspection tag or sticker shall be affixed to the equipment prior to its use on the Project for the first time. The mechanics name and date of the inspection shall be present on the pre-inspection tag or sticker. Inspections of all equipment shall be carried out in accordance to the manufacture recommendations.

1.22 PROOF OF TRAINING TO OPERATE EQUIPMENT

(LIFTRUCK, CRANE, BACKHOE, etc.)

All contractors possessing heavy/mobile equipment shall maintain on site documentation of training by means of a certificate, a license or a letter attesting from the employer establishing that the person(s) listed for the operation of specific equipment are qualified or trained in its safe operation. Copies of such documentation
shall be made available to the Designated Chrysler contact upon request and shall be maintained on onsite.

1.23 GOLF CART / PERSONNEL CARRIERS REQUIREMENTS

Prior to any person(s) operating a golf cart/personnel carrier, the contractor shall ensure those individuals are trained and such training is on file.

1.24 TRAFFIC CONTROL PERSONNEL

All personnel that will have control over vehicle traffic shall have documented training in traffic control measures and procedures, a copy of such training shall be provided to the Designated Chrysler contact upon request.

ALL TRAFFIC CONTROL/SIGNAL PERSONS SHALL WEAR AN ORANGE REFLECTIVE TEAR-AWAY SAFETY VEST AT ALL TIMES WHILE EXPOSED TO VEHICULAR TRAFFIC ON THE SITE. ANYONE PERFORMING ANY TYPE OF WORK OUTSIDE ON CHRYSLER PROPERTY SHALL WEAR AN ORANGE REFLECTIVE TEAR-AWAY VEST AT ALL TIME.

1.25 WRITTEN TRAFFIC CONTROL PLAN

Where it is required to control vehicle traffic (i.e.: Cement & Dump Trucks, Tractor-Trailers, Cranes, etc.) the contractor shall provide to the Designated Chrysler contact a written traffic control plan. The plan shall describe the means and measures to be taken for vehicles moving on the project. The written traffic control plan shall be reviewed with all workers as required.

1.26 IDENTIFICATION OF CONSTRUCTION ZONES

All construction zones shall be identified as such, a barrier of either hoarding, snow fencing, saw horses or other appropriate means shall be used. Signage shall be utilized to adequately identify that these zones as construction sites.

1.27 REPORTING OF AN INCIDENT OR NEAR-MISS

All incidents or Near-Misses shall be reported immediately to the Designated Chrysler contact. An investigation shall be conducted immediately by the contractor and a

S A F E T Y
A written report shall be submitted to the Designated Chrysler contact within 24 hrs. The contractor is responsible for contacting the MOL as outlined in the Act. Any injury that develops into a lost time injury at a later date shall be reported to the Designated Chrysler contact. **Plant Security can be summoned for an ambulance and attend to the scene if required.**

### 1.28 HAZARD REPORTING

All contract personnel shall report **immediately** to their supervisor the existence of any potential or existing hazard they are aware of. The Designated Chrysler contact will be notified of the hazard.

### 1.29 MEDICAL TREATMENT

All contractors shall make prior arrangements for medical treatment for their personnel. Each Contractor shall have a written medical procedure.

### 1.30 ENVIRONMENTAL POLICY

*“Chrysler is committed to operating in an environmental manner, both internally and externally.”*

We will continually improve our environmental performance through optimizing processes, material usage, and operating practices; preventing pollution; and communicating with our stakeholders; while meeting or exceeding our environmental requirements”

All contractors and its’ employees shall support and participate in the active role Chrysler leads towards ensuring the activity they undertake does not have a negative impact on the environment.

Blue Recycle Bins are located throughout the facility in places such as Canteens, Offices etc. All contract employees are expected to dispose of their waste accordingly. Cans, Paper, Glass and Plastic Bottles shall be disposed of in the appropriate bins.

Scrap bins such as Wood, Steel, Copper, Aluminum etc. shall be identified as such and maintained by the contractor to ensure waste products are NOT mixed. A periodic audit of such shall be performed by management to ensure compliance is met. No liquid...
waste materials shall be dumped / poured on any part of Chrysler property. Spills shall be reported immediately to the contract supervisor and the Chrysler Environmental Specialist notified.

SECTION 2:

2.1 CONTACT THE PROJECT MANAGER AND PLANT ENGINEER OR DESIGNATED REPRESENTATIVE

1. Before attempting to install / bypass / jumper out any device by any means including computer software capabilities.

2. Before connecting any equipment or tools to compressed air lines.

3. Before connecting any equipment or tools to electrical lines.

4. Before using any equipment or facilities of the company.

5. Before using/installing any temporary wiring.

6. Before working above or immediately next to production areas.

7. Before working in the vicinity of overhead power lines.

8. Before cutting, drilling, or welding on to structural steel.

9. Before loading material or equipment above the main floor or on to the roof.

10. Before purging lines.

11. Before initiating a lockout on any equipment.
2.2 **CONTACT CHRYSLER PLANT SECURITY/FIRE PERSONNEL**

1. Before Any Burning, Welding, Cutting, Grinding or Soldering begins.

2. When Using Any Plant Fire Fighting Equipment.

3. Before entering any Confined Space.

2.3 **CONTACT CHRYSLER PLANT SAFETY DEPARTMENT**

1. Before attempting to install / bypass / jumper out any device by any means including computer software capabilities.

2. Before using a chain saw.

3. Before using suspended or swinging type scaffolds.

5. Before bringing any tool that derives power from an exploding cartridge.

6. Before using heavy lifting devices, i.e. cranes, above ground level lifting devices, helicopters, etc.

7. Before bringing any high-pressure equipment onto the job site, i.e. water blast, air, etc.


9. Before bringing in x-ray or laser cutting equipment.

10. Before bringing any type of chemicals on Chrysler Property the contractor shall obtain approval to use the chemical and shall provide the Material Safety Data Sheet for the product. Only Chrysler approved products are permitted.

11. Before conducting any non-destructive testing i.e. Magna Fluxing.
SECTION 3: PERSONAL PROTECTIVE EQUIPMENT REQUIREMENTS

3.1 HEAD PROTECTION

Only CSA approved hard hats in good condition shall be worn at all times in construction areas as prescribed by Government Legislation.

All contractor Safety Representatives including Joint Health & Safety Committee members shall wear a Green Hard Hat while on a Chrysler Project.

No other personnel on a Chrysler project shall wear a Green Hard Hat.

3.2 EYE PROTECTION

All Contractors’ personnel shall wear CSA approved Industrial Safety Glasses with properly mounted side shields at all times within areas designated as eye protection areas or the entire project, if so designated. Safety Glasses with reflective lens are NOT permitted on Chrysler property. **A full face shield shall be worn when operating either a grinder or a chop saw. Proper fitting goggles shall be used when welding, cutting or burning. Tinted safety glasses DO NOT provide adequate eye protection when cutting, burning or welding.**

3.3 FOOT PROTECTION

Canada Approved Green Tag foot protection shall be worn at all times in construction areas as prescribed by Government Legislation.

3.4 HEARING PROTECTION

All personnel shall wear hearing protection at all times within areas designated as hearing protection or where noise levels exceed the allowable exposure level.
3.5 HAND PROTECTION

Appropriate hand protection shall be worn where handling materials could cause an injury. At no time shall gloves be worn near any rotating device.

3.6 SKIN PROTECTION

Appropriate skin protection shall be worn where worker may suffer a burn or cut from the assigned task.

3.7 RESPIRATORY PROTECTION

Any contractor worker required to wear a respirator shall follow the manufacturer's instructions for proper use and care. Respirators shall be in good condition and fit properly. Contractors are responsible to ensure their employees are provided with instructions/training when selecting/using a respirator.

Note: Ensure the NIOSH cartridges selected are correct for the application. Refer to the product Material Safety Data Sheet for clarification or from your supervisor.

SECTION 4: EMPLOYEE CONDUCT

4.1 NO CONTRACTOR EMPLOYEE SHALL ENGAGE IN ANY TYPE OF: Running, horseplay, pranks, feats of strength, boisterous conduct, acts of threatening, intimidation including derogatory remarks to another worker while on Chrysler property. All contractor employees are expected to treat others with courtesy and considerations and to discourage harassment. Any contractor employee who is found engaging in the above activity is subject to disciplinary action up to including dismissal from Chrysler property.

4.2 NO WORKER SHALL: Possess, use, sell, or be under the influence of alcohol or illicit drugs while on company or adjoining properties. Substance abuse is strictly prohibited on Company premises at all times and will result in the immediate and permanent removal of the offending person(s) from Chrysler property.
4.3  **THERE IS NO SMOKING ALLOWED IN ANY CHRYSLER FACILITY.**

**SECTION 5:  SHOCK/ARC FLASH SAFETY**

In accordance with Chrysler Policy, SMI 164 – Electrical Safety in the workplace, contractors of Chrysler who may be required to work on live electrical circuits operating at 30 volts or more are expected to;

5.1 First, utilize lockout/energy control prior to beginning work on any electrical system.

When electrical shutdown is not feasible and testing / troubleshooting is required on live circuits, the contractor shall;

5.2 Coordinate, and communicate the need for live work with, Chrysler Facility Engineering contact prior to the start of any live work activities.

5.3 Provide insulated tools, personal protective equipment (including insulated gloves, and properly rated testing equipment) for their employees to use when working on live electrical circuits greater than 30 volts and less than 300 volts. The types and ratings of protective equipment and tools provided shall be appropriate for the shock hazard level encountered.

5.4 Provide insulated tools, personal protective equipment (including insulated gloves, head and foot protection, and at a minimum Hazard Category 2 – clothing) and properly rated testing equipment for their employees to use when working on live electrical circuits 300 volts or greater. The types and ratings of protective equipment and tools shall be appropriate for the arc flash hazard level encountered.

5.5 Provide training for their employees on the potential hazards and safe operating practices of working on live electrical circuits.
5.6 Ensure that the required personal protective equipment, tools, and test meters are used during all work on live circuits at 30 volts or more.

5.7 Provide certification of their employee training, upon request, to the Designated Chrysler contact.

SECTION 6: EQUIPMENT

6.1 It is the contractor's responsibility to provide, maintain, and ensure that all necessary equipment, including personal protective equipment, is properly utilized or worn according to the manufacturers’ recommendations.

6.2 All equipment used by the Contractor shall conform to Canadian Standards Association (CSA) or Underwriters (UL) specifications and all guarding installed by the manufacturer shall remain intact (i.e. belt guards, gear guards, etc.).

6.3 Whenever equipment is modified from its original design, owners shall ensure that the modifications are carried out by the equipment manufacturer or approved by a Professional Engineer.

6.4 Chrysler reserves the right to forbid the use of any equipment, methods or practices to which a contractor may use.

SECTION 7: FIRE REGULATIONS

7.1 The Contractor shall take all necessary precautions to eliminate all possible fire hazards and to prevent damage to any construction work, building, materials, equipment and all other property.

All emergency exits, aisle ways, and fire equipment, hoses, extinguishers, cables and valves shall be kept free of obstacles, equipment and debris.
7.2 The Contractor shall provide adequate fire extinguishers, in good working order, and properly filled. Fire extinguishers shall be checked by the contractor each morning, before starting work, and are required at all Hot Work jobs. No person(s) shall attempt to disable, bypass, or jumper out any equipment, conveyor or air house that is interlocked to a fire suppression system, without prior notification and written approval from the Chrysler Fire Captain.

Welding/Cutting

7.3 The Contractor shall contact Plant Security to obtain a HOT WORK permit before starting any flame cutting/welding/grinding operations.

7.4 When arc welding is to be done in the vicinity of any person, an approved welding shield shall be used. The Contractor shall supply shields that meet the Regulations. Welding rods shall not be discarded on the floor at any time. Receptacles for welding rods shall be provided and used.

7.5 A member of the contractor’s supervisory staff and Plant Security shall inspect all areas where Cutting / welding / grinding is required before a permit is issued. The issued Hot Work permit is only valid for the date, time and location specified.

7.6 Where cutting/welding is to be done overhead, the Contractor shall have arranged for a security person with an approved fire extinguisher to be stationed below. Any cutting/welding done 5 feet above the floor shall be roped off for 20 feet in all directions.

7.7 The Contractor shall provide fireproof tarpaulins, subject to approval by Plant Security, where it is necessary to cover equipment.

7.8 Welding/Cutting/Grinding in the vicinity of containers of flammable liquids is not permitted. Purging shall be performed on any lines or containers, which have been used for transporting combustible materials.
7.9 Flammable liquids shall NOT to be brought into the plant without prior approval of Chrysler Plant Security.

7.10 All flammable liquids shall be properly grounded. Proper bonding shall occur during the transfer of flammable liquids from one container to another.

7.11 The use of extension lights, electric drills, emery-grinding wheels or any spark emitting device shall not be permitted in any area where flammable liquids are stored or used unless authorization has been received from Chrysler Plant Security.

7.12 Fire fighting equipment such as hoses and hydrants shall be used for fire fighting purposes only.

7.13 ALL FIRES SHALL BE REPORTED IMMEDIATELY TO PLANT SECURITY/FIRE PERSONNEL.

COMPRESSED GAS CYLINDERS

7.14 All flammable materials including Propane, Oxygen, and Acetylene shall be stored at least 50 feet away from any Chrysler building.

7.15 All Oxygen/Acetylene torch set-ups shall be equipped with Flash Back Arrestors and used as prescribed by the manufacture.

7.16 All compressed gas cylinders shall be stored in a well-ventilated area, which is located away from traffic, and free falling material.
7.17 In all cases, ALL compressed gas cylinders shall be fastened securely in an upright position, the valves closed and safety caps in place when not in use.

7.18 All Oxygen, Acetylene and Propane cylinder cages shall be equipped with a one-hour burn period wall between the cylinders. Wood shall not be used as barrier between the cylinders. Empty Propane, Oxygen and Acetylene cylinders shall be stored at least twenty feet away from Full Cylinders.

7.19 All cylinders being transported shall be fastened securely in an upright position on an approved cart. Under no circumstances shall gas cylinders be transported in a horizontal position on the forks of a lift truck or on a personnel carrier.

7.20 All oxygen/acetylene/propane storage areas shall have the appropriate placards affixed to the storage cages (i.e. NO SMOKING, FLAMMABLES, FULL/EMPTY CYLINDERS).

PROPAANE
7.21 Unless designed for horizontal use, propane cylinders shall be kept in an upright position.

7.22 Propane cylinders shall be stored outdoors in a well ventilated area.

7.23 A soapy water solution shall be used to perform a leak test on a propane tank / cylinder and at the hose connection point. Never use a match or torch.

7.24 Only trained contractor employees shall handle or change a propane cylinder. A copy of the training shall be made available upon request to the Designated Chrysler contact.
SECTION 8: PERCUSSION TOOLS POWERED BY AN EXPLODING CARTRIDGE

8.1 The Designated Chrysler contact shall be contacted by the contractor’s site supervisor prior to bringing any type of percussion tool powered by an exploding cartridge. These devices, if approved, are thereafter subject to the following restrictions:

8.2 The use of these tools is strictly limited to persons in possession of a current certificate of competence as issued by the equipment manufacturer.

8.3 Operators of these tools shall account daily for all charges, fired and misfired.

8.4 All cartridges fired or misfired shall be removed from the property daily; spent cartridges shall not be thrown on the floor.

8.5 Operators of tools are held PERSONALLY RESPONSIBLE for their safe use.

SECTION 9: EXCAVATIONS

9.1 ALL PRECAUTIONS SHALL BE TAKEN TO AVOID FOULING OR STRIKING UNDERGROUND CABLES OR OTHER INSTALLATIONS.

Prior to beginning the excavation all building, underground services shall be reviewed by the contractor and the Chrysler facility engineer as appointed. All excavations and trench work shall comply with Government Legislation.

9.2 ACCESSES/EGRESS FOR EXCAVATIONS/TRENCHES/PIT

A ladder shall be provided and used for access/egress from the excavation/trench/pit. The ladder shall extend three feet above the landing surface and be secured to prevent slippage.
9.3 **SLOPING AND SHORING OF EXCAVATIONS**

All excavations shall be shored appropriately. *Proper sloping of excavations shall be maintained at all time.*

9.4 **TRENCH BOXES**

A Professional Engineer shall design all trench boxes and other prefabricated support systems. Design drawings and specifications for support systems shall be made available to the Designated Chrysler contact upon request.

9.5 **BARRICADING EXCAVATIONS**

Barricades shall be installed around all excavations prior to the commencement of the work. Proper barricading shall be maintained for the duration of the excavation.

Barricades shall be either snow fencing or saw horses. Caution tape shall not be used as the only means of barricading. An excavation of 10’ or more in depth shall be provided with a guard rail system around the perimeter and constructed in accordance with regulatory requirements.

Proper warning signs shall be posted proportionately to the excavation and maintained at all times.

Barricades shall be set back at a minimum of two feet (.7m) from the edge of the excavation.
SECTION 10: REQUIREMENTS FOR GUARDING ROOF / FLOOR / SCREEN GUARD OPENINGS

Any contractor required to create a roof or floor opening at any Chrysler facility shall implement the following requirements prior to creating an opening in a roof or floor. The following shall be implemented where workers may fall more than six (6) feet (1.8 meters) or into/onto a hazardous substance.

10.1 Develop a written Fall Protection plan to guard against any possibility of a worker falling through a roof / floor / screen guard openings, including a detailed rescue plan. The plan shall be made available to the Designated Chrysler contact upon request.

10.2 Install appropriate guarding or secured protective coverings as outlined in the Government Legislation. If used, guard rails shall have a mid-rail, top-rail and toe board capable of sustaining the intended load to be imposed on the guard rail system. The guard rail system shall be installed prior to creating the opening. If using a protective covering, it shall completely cover the opening and be able to sustain the load that will be placed on it. The covering shall be securely fastened and identified as;

“OPENING - DO NOT REMOVE”.

10.3 Legible warning signs shall be posted proportionately around the opening.

10.4 Assign spotters as required if hoisting through the roof / floor / screen guard opening. The contractor shall ensure that at no time is any part of the roof / floor / screen guard opening left unguarded.

10.5 Where practicable, the protective device shall be set back a minimum of one foot (0.3 meters). Where workers are present within the overhead screen guard and fall off condition is present a guard rail shall be installed to prevent the worker from falling from the open end.
10.6 Workers shall wear a fall arrest system when within the guard rail system where a hazard of six (6) feet (1.8 meters) is possible.

SECTION 11: HOUSEKEEPING REQUIREMENTS

11.1 All contractor employees are responsible to ensure a good standard of housekeeping is maintained at all times. Scrap and debris shall be removed from the work area as often as necessary or upon request by the Chrysler Safety Department. The work area shall be “broom cleaned” at the end of each shift. Loose equipment, tools, material, etc., shall be cleared and verified from all areas of work before leaving each day. Protruding nails shall be removed or bent flush with the surface immediately. Aisle ways are to be kept clear.

11.2 Oily and waste solvent rags are a fire and environmental hazard and shall be deposited in metal containers with self closing lids and placed at the appropriate waste location designated by the Plant Environmental Specialist.

SECTION 12: LADDERS

12.1 Aluminum or painted wooden ladders are NOT allowed on Chrysler property.

12.2 All ladders over twenty feet in length shall be securely tied at the top or held by an attendant below. Ladders shall not to be placed in a doorway or aisle unless someone is stationed at the bottom.

12.3 All ladders shall be in good condition and equipped with safety feet.

12.4 Ladders shall not be erected on boxes, carts, tables, scaffold platforms, elevating platform platforms or on vehicles. Plywood sheathing (minimum 1/2 inch) is required under the feet of ladders used if on either screen guardung or grating.
12.5 Ladders with weakened, broken, bent or missing steps, broken or bent side rails, broken, damaged or missing non slip bases or otherwise defective shall not be used and shall be tagged and removed from the site.

12.6 Ladders shall not be used horizontally as substitutes for scaffold planks, runways or any other service for which they have not been designed.

12.7 **Three Point Contact** shall always be maintained when climbing up or down a ladder (two hands and one foot or two feet and one hand on the ladder at all times). A worker’s feet shall remain on the rungs of a ladder at all times.

12.8 **Fall Arrest requirements while working off Ladders.** When work is to be performed from a ladder that requires fall protection, the worker shall use and wear a fall arrest system, per Section 18 of this document. Where a lanyard equipped with a shock absorber is used and the length of a deployed shock absorber would cause the worker to hit a hazardous substance or object below, a non-shocking absorbing type lanyard shall be used. Do not climb up or down a ladder while carrying anything in your hands. Tools, equipment and materials shall be placed in a container and raised or lowered by rope.

12.9 No worker shall stand or work on the top of a step ladder. This includes the pail shelf. Workers shall remain two rungs down from the top of the ladder at all time.

**SECTION 13: MATERIAL HANDLING**

13.1 All materials shall be secured to prevent unintentional motion from occurring. All materials shall be stored and transported in a manner that prevents the materials from tipping, rolling, sliding and collapsing.
SECTION 14: REQUIREMENTS FOR CRANES OVER 50 TONS

14.1 Any contractor who requires the use of any type of crane exceeding 50 tons shall notify the Designated Chrysler. The contractor shall develop a hoisting procedure for the lifts.

14.2 A signal person shall be assigned to assist and direct the cranes movements during positioning and lifting. The signal person is responsible to ensure that no part of the load being hoisted passes over any person.

14.3 The crane operator carries the responsibility to ensure the path in which the material is being hoisted is properly cordoned off and that proper signs have been posted proportionately.

14.4 The crane operator is responsible to ensure that all loads being hoisted are properly rigged. The crane operator has the final decision on whether the material / load is safe to hoist.

14.5 A tag line shall be attached to all loads being hoisted.

14.6 Cranes booms shall be lowered when unattended.

SECTION 15: CHAINFALLS / HOISTING EQUIPMENT

15.1 All hoisting/lifting devices shall have a legible load capacity label present before using any type of rope, sling, and chain-fall. An inspection of the lifting/hoisting device shall be performed prior to use.

15.2 Where chain falls are used, the chain shall be tied back to avoid entanglement with moving equipment within the vicinity.

15.3 All hoisting equipment shall be maintained in good condition and operated by an experienced operator.
15.4 Suspended loads shall not be left unattended including: conveyors, screen guarding etc.

15.5 When overhead work is in progress, the floor area below shall be roped off and posted with a sign to read, “DANGER WORK OVERHEAD”.

15.6 Every hoisting hook shall be equipped with a functioning safety latch.

SECTION 16: HELICOPTER LIFTS

16.1 Prior to any helicopter lift, a written action plan and flight plan shall be made available to the Designated Chrysler contact. The contractor must conduct a site meeting prior to the lift to review all procedures and methods. The contractor shall provide all personnel protective equipment or special apparatus unique to the lift. All helicopter lifting operations shall comply with all Federal, Government and Local Regulations.

SECTION 17: FORKLIFT / LIFT TRUCKS

17.1 Lift trucks shall be in good condition and equipped with an overhead guard and all necessary safety devices, i.e. dead man’s switch, etc. The forklift shall be large enough for the work involved. Any person(s) who operates a lift truck shall be trained and licensed by the contractor. The contractor shall maintain records of training and the training records shall be made available upon request to the Designated Chrysler contact.

17.2 Contractors shall check load capacities of any floor or roof with the plant Engineering Department before loading any material or equipment on the surface. Lagging equipment down into an upper floor requires the approval of the plant facility manager or his/her designate.

17.3 When traveling without a load the forks of a lift truck shall be tilted back and
raised at least 4 inches off the floor to avoid any obstructions. When not in use the forks of the lift truck shall be lowered to the floor. Powered equipment shall not be left unattended unless the forks, buckets, blades and similar parts are in the lowered position or solidly supported. When not seated on the lift truck, the operator shall turn the lift truck OFF and engage the parking brake. All forklifts shall have its flashing light ON while the forklift is in any motion and an audible reverse alarm when reversing.

17.4 The raising of personnel on the forks or a platform on a lift truck is strictly prohibited.

17.5 While operating any mobile equipment on Chrysler property, all posted traffic signs shall be adhered to. Pedestrian traffic shall be given the right away in all circumstances.

17.6 Equipment shall not be refueled while the engine is running and all refueling shall be conducted outside of the plant.

17.7 Draining of gasoline, fuel oil, motor oil or other flammable liquids onto the ground or into an open sewer is strictly prohibited.

17.8 No person other than the operator shall ride on mobile equipment unless adequate provisions specified by the manufacturer or an engineer have been made for passengers.

17.9 Any object on a forklift with a tendency to roll, slide, tip, or fall shall be blocked / secured / lashed to prevent any movement.

17.10 No Contractor shall work within 50 feet of any overhead power lines until notifying the Chrysler Engineering Department.

17.11 Trucks and other motor vehicles used in connection with the construction of the
project shall not be parked within any building at any time except when the construction is in progress and the operator responsible for the vehicle is nearby.

17.12 All contractor personnel carriers/golf carts shall be appropriately identified with the contractor’s company logo. These personnel carriers/golf carts shall be in good condition and have functional brakes, horn, flashing light and audible signal when traveling in reverse. Materials or equipment shall not be transported on personnel carrier / golf carts for any reason unless the cart is designed to carry materials (Strictly Enforced).

17.13 If diesel powered equipment is to be brought into a Chrysler building it shall have a functioning scrubber system, otherwise arrangements shall be made to vent the exhaust directly outside the building. Exhaust shall be vented to a point sufficiently remote to prevent the return of exhaust gases into the building.


SECTION 18: FALL ARREST REQUIREMENTS

18.1 All contractors shall ensure that any worker required to use any part of a Fall Arrest device has been trained in its use, and has received oral and written instructions for its use. All Fall Arrest training records shall be maintained on site and shall be made available upon request to the Designated Chrysler contact.

18.2 Before any worker uses or wears a fall arrest system the employer shall develop a written rescue procedure and review the rescue procedure with the workers. The rescue plan shall be made available to Designated Chrysler contact upon request.
18.3 The worker shall inspect the Full Body Harness and lanyard prior to its use and report to their supervisor any defects that are found.

18.4 FULL BODY HARNESS REQUIREMENTS

A full body harness and shock-absorbing lanyard are required with 100% tie off whenever work is to be performed more than ten feet (3.0 meters) above a surface or within 6 feet (1.8 meters) of the edge of any unguarded roof / floor / screen guard opening where a worker may fall more than 6 feet (1.8 meters).

The shock-absorbing lanyard shall be secured to a lifeline and/or structure capable of sustaining the imposed load of a falling worker. The arrangement of the lanyard attachment point must prevent the worker from striking a hazardous surface below. A Double lanyard shall be used when stepping out of an elevating platform/scissor lift onto any surface over ten feet (3.0 meters).

SECTION 19: ELEVATING PLATFORM

19.1 Only trained workers shall operate an elevating platform.

All elevating platforms shall be used on surfaces according to the manufacture design; the maximum rated working load, special conditions or limitations of the machine, the significance of alarms and the location of emergency controls.

A full body harness shall be worn at all times when working in an elevating platform. The lanyard shall be attached to the manufacturer's lanyard attachment point not around the guardrail.

19.2 An elevating platform device, which is not working properly or which has sustained damage to critical components shall not be used until repaired by a qualified mechanic and inspected by a professional engineer and re-certified it is safe for use.

19.3 An elevating platform device shall not bear more than its rated working load and where possible the load shall be distributed over the platform.
19.4 Do not place makeshift platforms such as boxes, ladders or scaffolds on an elevating platform to gain access to areas above.

19.5 Planks or similar platform materials shall not be used to bridge a gap.

SECTION 20: SCAFFOLDS

20.1 All scaffolds shall be of an approved type and shall be erected in accordance with the manufactures requirements. If equipped with wheels, the wheels shall be locked when in use. Planks shall meet the requirements of the Occupational Health and Safety Act and Regulations for Constructions Projects in Ontario and shall be securely fastened.

20.2 Guardrails shall be used around all scaffolds regardless of height. All scaffold components that are required shall be used (horizontal & vertical braces, intermediate guardrails, pigtails, thumbscrew and banana clip coupling devices). “Quick fix” repairs will not be tolerated.

20.3 All planks and scaffolds overhead shall be secured. No loose equipment shall be left overhead of plant employees. Work platforms shall be constructed in accordance with Government Legislation.

SECTION 21: ENERGY CONTROL / LOCK OUT

21.1 Whenever machinery or equipment is to be either de-energized or energized, the Chrysler Project Engineer or representative shall be notified by the contractor before the process is initiated.

21.2 Where there is a danger of equipment being energized, the motor switch on all individual motor drives shall be locked in the open position by the contractor. It shall be the responsibility of each Contractor to maintain an adequate supply of locks for all workers performing work on the system.
21.3 Each contractor employee affected shall affix his or her own lock with identification Danger Tag to the switch handle bearing the Contractors name, the workers name, the name of the site supervisor and a contact phone number.

21.4 The tag and locks shall remain in place until the work has been completed. In the case where air, steam or liquid is the motivating power, the valves shall be locked in the closed position after the system has been bled and then tested to assure it is de-energized.

21.5 Multiple Lockout/Energy Control

The following provisions shall be followed to ensure lockout and energy control under the conditions whereby multiple locks on a specific machinery / equipment on a particular job system are impractical.

a) It is the responsibility of the contractor supervisor to ensure all their affected workers have been notified of de-energized equipment prior to commencing work.

b) Each individual system being worked on shall be shut down, locked-out and tagged at the buss plugs main disconnect source by the designated gang lock for that specific contractor working on the affected system.

c) Each panel will be tested to verify that no potential (voltage) exists.

For UTILITY and WELD BUSS PLUG installations the entire buss shall be locked out at the main substation.

a) Verify and test power has been disabled.

b) Each individual utility and weld buss shall be shut down, locked and tagged at the lockout source by the designated gang-lock for the specific contractor working in the controlled area. Each contractor at the utility and weld buss lockout point shall affix a list of all individuals working within the area of construction. The list shall be available to the Designated Chrysler contact. As contractor workers have completed their job tasks, the contractor supervisor shall verify such by signing their name against the worker name together along with the date.
c) All buss plugs, prior to installation, shall be megger tested with readings recorded and signed by the supervisor. The sign off sheet shall be available to the Designated Chrysler contact.

d) Effective immediately the stabbing of any size buss plug into an energized buss system is suspended until a detailed arc flash study can be completed. Once the arc flash study is completed, and all engineering and labeling tasks are completed and proper PPE is worn, the only buss plugs that will be allowed to be stabbed into hot busses are ones that pose additional hazards if the buss is deactivated.

SECTION 22: CONFINED SPACES REQUIREMENTS

22.1 At Chrysler, a confined space is defined by Government Legislation

22.2 The Contractor shall not enter any confined space without specific authorization from the Designated Chrysler contact.

22.3 The Contractor is aware of and has a copy of the Chrysler Confined Space Entry Program.

22.4 The Contractor has a written procedure, which meets or exceeds the Chrysler Program and must provide a certification letter attesting same.

22.5 Contractor personnel have been trained in the role each person will perform during the job. (Written verification required.)

22.6 A written entry permit procedure is utilized prior to and during work in the confined space. A copy of the completed permit shall be retained for at least one year.
22.7 The Contractor has access to a confined space prior to beginning work to allow the development of a rescue plan and to practice their rescue operations.

22.8 All potentially hazardous materials and/or conditions are communicated to the Contractor prior to the start of the work.

22.9 Adequate contractor equipment shall be readily available to safely complete the work assignment, including rescue equipment, communication equipment, air monitoring equipment, etc.

22.10 The Contractor shall report to the Plant Safety Department, and project manager any problems or unusual conditions encountered while performing entry/exit operations.

22.11 A post entry briefing must be held between the Contractor and Plant Safety immediately upon task completion.

SECTION 23: WORKPLACE HAZARDOUS MATERIALS INFORMATION SYSTEM (WHMIS): “Right to Know”

Note: A hazardous material is any biological or chemical agent as identified by the requirements of the Workplace Hazardous Materials Information System Regulations (WHMIS) made under the Occupational Health and Safety Act.

23.1 The Designated Chrysler contact shall review all hazardous materials or processes, which generate a hazardous material, to be used by a Contractor on Chrysler property. The designated engineer for the project shall deem if the process is approved.

23.2 All containers of hazardous materials brought onto Chrysler property by the Contractor shall be properly labeled. Similarly, where such hazardous material
is then decanted, a label shall be affixed to the secondary container. All such labels shall include information that identifies the product and provides safe handling instruction and reference to the availability of the MSDS.

23.3 Material Safety Data Sheets (MSDS) on any and all hazardous materials used or produced by a Contractor on Chrysler property, shall be in the possession of the Contractor at all times while on site and made available upon request to workers for their examination. Material Safety Data Sheets shall disclose information about the hazards, possible health effects and protective measures associated with the hazardous material.

23.4 The contractor shall post warning signs identifying the hazardous material in use in certain areas.

23.5 No hazardous material is to be introduced or produced on Chrysler property by a contractor unless prescribed requirements concerning Labeling, Material Safety Data Sheets, Worker Instruction, Training and approval from the Chrysler Project engineer is received.

23.6 All contractors shall ensure all employees who perform work on Chrysler Canada property are trained according to the requirements of WHMIS.

SECTION 24: DESIGNATED SUBSTANCES

24.1 Any contractor required to handle or dispose of any designated substances such as Asbestos, Paint Containing Lead, Mercury etc. shall notify the Designated Chrysler contact prior to starting the work for review.

24.2 A written procedure shall be developed with only trained personnel completing the work. The procedure shall be reviewed with the Plant Environmental Specialist for disposal and approval according to Chrysler Standards and Government Regulations.
Worker Orientation

Date: ________________________   Program ID:___________________

Employee Name: _____________________________________________ (Please Print)

Trade: ______________________________________________________

Contractor Firm Name: ________________________________________

Contractor Representative: ____________________________________

I have received a copy of the Chrysler Health & Safety Requirements for Contractors. The information and principles outlined in this document were reviewed and discussed with me. I understand the contents of this document and that I shall work in a safe manner and comply with the written procedures and policies as prescribed in this document and Government Legislation.

Employee Signature: __________________________________________

Supervisor Name: ____________________________________________ (Please Print)

Supervisor Signature: _________________________________________

Instructors Name: ____________________________________________ (Please Print)

Instructor’s Signature: _________________________________________

This completed form shall be removed from this book and returned to the Designated Chrysler contact
### Appendix F, Contractor Training Matrix

**Safety Training/Lock Issuance/Licensing Requirements for Non-Chrysler Employees**

<table>
<thead>
<tr>
<th>Type of Contractor Relationship</th>
<th>Who Conducts Safety Training, eg, Lockout</th>
<th>Who Trains Chrysler owned PIV/Equipment &amp;/or conducts Medicals - Note #2</th>
<th>Who issues PIV/Cart License for Chrysler owned Equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Contractor</td>
<td>Chrysler</td>
<td>Contractor</td>
</tr>
<tr>
<td>Traditional Construction Contractors, example, Motor City Electric</td>
<td><strong>Green</strong></td>
<td><strong>Red</strong></td>
<td><strong>Red</strong></td>
</tr>
<tr>
<td>Contractors with Contract Supervision &quot;Stationed&quot; at Chrysler Location, example, Wackenhut Security, metalworking fluids mgmt, etc. (these contractors do not supervise Chrysler employees)</td>
<td><strong>Green</strong></td>
<td><strong>Red</strong></td>
<td><strong>Red</strong></td>
</tr>
<tr>
<td>Contract Employees Supervised by Chrysler, for example, environmental support staff, AME contract engineers, etc.</td>
<td><strong>Green</strong></td>
<td><strong>Red</strong></td>
<td><strong>Red</strong></td>
</tr>
<tr>
<td>Contract Supervisors Supervising Chrysler Employees, for example, Detroit Edison, powerhouse supervisors, contract janitorial supervisors, ATK tool stores supervisors, production supervisors, etc.</td>
<td><strong>Green</strong></td>
<td><strong>Red</strong></td>
<td><strong>Red</strong></td>
</tr>
</tbody>
</table>

**Note #1** - Appendix F, Optional Contractor Lock Labels.

**Note #2** - Equipment as defined here includes items such as Confined Space Gas Detection Meters.

**Note #3** - Chrysler contact initiating/coordinating use of contract services is responsible for providing contract employee supplier all Chrysler/site-specific safety requirements per SM 163, Contractor Safety.
Appendix G, Optional Contractor Lock Labels

DANGER
DO NOT REMOVE THIS LOCK
Paste Digital Picture

My Life Depends On It!
Authorized
Employee Name
Supplier Name

DANGER
DO NOT REMOVE THIS LOCK
Paste Digital Picture

My Life Depends On It!
Authorized
Employee Name
Supplier Name

DANGER
DO NOT REMOVE THIS LOCK
Paste Digital Picture

My Life Depends On It!
Authorized

DANGER
DO NOT REMOVE THIS LOCK
Paste Digital Picture

My Life Depends On It!
Authorized

SAFETY
Appendix H: Chrysler Site Safety Contractor Determination Flowchart

Consider the Magnitude of the Project & determine sourcing strategy

Will the Plant Trades Perform the Construction &/or Installation?

No

Is a Dedicated Site Safety Contractor Required Under a Separate Chrysler P.O.?

Yes

Include Documentation and Reporting Requirements in General Contractors Scope of Work

Chrysler to Hire Site Safety Contractor/Supplier

Approve the Site Safety Manager provided by the Site Safety Contractor/Supplier

Setup a Pre-Construction Meeting(s) with General Contractors(s) per SMI-163 Sec. 4a

Enforce required reporting

Monitor Construction Safety Activities

Responsibilities

Senior Manager, Site Manager or Designee

Site Manager, P&S

Site Manager

Site Safety Manager or Site Contact Person

Plant Safety, Plant Mfg. Eng., Site Safety Manager All Contractors All

Plant Safety, Plant Mfg. Eng., Site Safety Manager All Contractors All

Site Manager

Senior Manager, Site Manager or Designee

Responsibilities

Site Manager

Assign Chrysler Site Contact Person for Contractor Report Gathering and Site Report Publishing

Responsibilities

Site Manager
<table>
<thead>
<tr>
<th>Revision</th>
<th>Sec/ Para Changed</th>
<th>Change Made</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>3.0 - Definitions</td>
<td>Contractor, Site Safety Contractor, Site Safety Manager and Qualified Person defined.</td>
<td>3/1/2006</td>
</tr>
<tr>
<td>1</td>
<td>4.0 - Responsibilities</td>
<td>Site Safety Manager &amp; Safety Representative/Officer identified.</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>6.0 – Appendices Appendix E</td>
<td>Contractor Training Matrix</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Appendix F</td>
<td>Contractor Lock Labels (Optional)</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Appendix G</td>
<td>DCC Site Safety Contractor Determination Flowchart</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Document Clean-up</td>
<td>Replaced DaimlerChrysler with Chrysler Group LLC</td>
<td>3/14/2008</td>
</tr>
<tr>
<td>3</td>
<td>1.4-Responsibilities</td>
<td>Conditions that could cause a serious accident should be reported to the Project Engineer and the LJHSC. If imminent danger exists, the job must be stopped and conditions corrected immediately.</td>
<td>3/2/2009</td>
</tr>
<tr>
<td>3</td>
<td>2.3-Responsibilities</td>
<td>Before bringing any hazardous chemicals on site</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>3.0- Responsibilities</td>
<td>Documentation verifying required State and/or Federal training for equipment operation, pre use inspections and maintenance inspections shall be maintained by the Contractor on site.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>3.7-Responsibilities</td>
<td>All contractor operators must be licensed.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>3.11-Responsibilities</td>
<td>When Chrysler Group LLC personnel and contractors work together, in a confined space, a pre meeting must be held with the LJHSC.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>3.13-Responsibilities</td>
<td>Contractors shall comply with Regulatory/NFPA 70E/plant specific requirements including Hard Hats, Face Shield, Gloves, and Uniforms when required while working on live circuits</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>5.3-Responsibilities</td>
<td>All contractors must follow plant specific phone/mobile communication policy.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>6.2-Responsibilities</td>
<td>The Chrysler PIV Committee will review contractors PIV infractions for appropriate follow up and corrective actions.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>9.25-Responsibilities</td>
<td>All PIV operators must comply with plant specific rules.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>Chrysler Environmental &amp; LJHSC must be notified of any stored flammable or combustible material.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>6.5 combined with 6.2</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>Chemical Approval/Material Safety Data Sheets (MSDS)</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>Before hazardous chemicals are used in the facility, the contractor must review with the LJHSC.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>All vehicles entering or exiting the building shall have a spotter in front or behind the vehicles when a blind spot exists</td>
<td></td>
</tr>
<tr>
<td>Revision</td>
<td>Sec/ Para Changed</td>
<td>Change Made</td>
<td>Date</td>
</tr>
<tr>
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<td>4</td>
<td>Added Appendix E</td>
<td>Added Canada Contractor Safety Handbook.</td>
<td>12/15/09</td>
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<td></td>
<td>Updated Appendix A</td>
<td>Added M.O.S.T and indicated “drug” testing</td>
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